

ANNEXURE-B

FORMAT: APPLICATION CUM CURRICULUMVITAE (CV) (APPLICABLE FOR SR.NO 1 & 2)

	NAME OF THE POST APPLIED:		
1.	General particulars		
	Name in full	Name	Surname
	Father's name		
	Gender		
	Date of Birth		
	Age as on 31 st March 2019		
	Nationality		
	Marital Status		
2.	ADDRESS: Applicants Complete Address for correspondence along with Pin-code		
	Contact Phone No.		
	Mobile No.		
	E-mail		
3.	Profession		
4.	Year of experience (Provide certificates)	Total:	_____ Years _____ Months
		Relevant to Post	_____ Years _____ Months

1. EDUCATIONAL QUALIFICATIONS: {Provide essential information as per the desired Qualification for the position applied for} Indicate college/university and others specialized education of applicant, giving names of institutions, degrees obtained, and month & year of passing]

S.No	Degree/Course	Month & Year of	University/Board/Institute	Marks/Grades

2. Trainings: {Indicate significant trainings relevant to the post applied for}

(i)

(ii)

3. Membership of Professional Associations (If any):

(i)

4. Employment Record

From[Month/Year]:_____To[Month/Year]:_____		
Employer	:	
Position held	:	
Duties performed		

5. References: Mention any two references with their complete address and contact numbers.

6. Do you have any corruption or criminal charges pending against you (if yes, furnish Details).

7. Have you ever been arrested, indicted or summoned into court as defendant in a criminal proceeding or convicted, fined or imprisoned for violation of any law (if yes Furnish details).

8. Have you ever been discharged or forced to resign from any position (if yes, furnish details

9. **Certification:-**

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience. I understand that any misstatement described herein may lead to my disqualification or dismissal, if engaged.

Date: _____(Day/Month/Year)

[Signature of Applicant]

Attach self-attested copies of certificates/testimonials

ANNEXURE-C

FORMAT: APPLICATION CUM CURRICULUM VITAE (CV) (APPLICABLE FOR SR.NO-3 TO 7)

1. Full Name:
2. Nationality (attach a copy of evidence):
3. Complete Permanent Address (attach a copy of evidence):
4. Current Address:
5. Telephone/ Cell No.:
6. Email Address:
7. Date of Birth:
8. Current Designation (if any):
9. Current Employer's Full Address with contact email and phone number (if any):
10. Educational qualification (attach a copies of evidences):

Paste recent self
attested passport
photo

Sr. No.	Examination	Year of Passing	Name of School	Name Board/University	Class/Percentage of marks obtained
1.	HSLC/Class-X				
2.	HSLC/Class-XII				
3.	Graduation in				
4.	Post-Graduation in				

11. **Training details relevant to the position applied** (attach the copy of evidence):

Sr. No.	Training Field	Period of Training
1.		
2.		
3.		

12. **Total Experience (in years)**
13. **Language known:**
14. **Computer proficiency:**
15. **Employment Record** (starting from the latest):

From: Employer: Position Held: Monthly Remuneration (attach copy of latest salary certificate): Summary of services provided:	To
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Add boxes as required

16. **Works/ Activities undertaken the best illustrates the experiences in similar position(s) applied for** (clearly showing role played, duration of input, complexity of work undertaken, and core competencies)

Name of assignment or project: Year: Employer:	
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Main features of the project: Positions held: Activities performed:	
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Add boxes as required

5. Do you have any corruption or criminal charges pending against you (if yes, furnish Details).
6. Have you ever been arrested, indicted or summoned into court as defendant in a criminal proceeding or convicted, fined or imprisoned for violation of any law (if yes Furnish details).
7. Have you ever been discharged or forced to resign from any position (if yes, furnish details)
8. **Certification:-**

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience. I understand that any misstatement described herein may lead to my disqualification or dismissal, if engaged.

Date: _____(Day/Month/Year)

[Signature of Applicant]

Attach self-attested copies of certificates/testimonials.